



**Government of the District of Columbia  
Department of Health  
Board of Occupational Therapy**

**899 NORTH CAPITOL ST. NE – 2<sup>ND</sup> FLR.  
WASHINGTON, DC 20002**

**December 17, 2018**

**2:30pm-5:00pm**

**MEETING MINUTES**

**BOOT Mission Statement:**

**"To provide oversight to licensed professionals and ensure the health and safety of citizens and visitors in the District of Columbia through provision of health care services."**



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**BOARD MEMBERSHIP/OPEN SESSION ATTENDANCE: DECEMBER 2018**

BOARD MEMBERS:		
	TRACEY ELLIS, VICE CHAIR	Present
	ROXANNE ARNEAUD, MEMBER	Present
	GILLIAN RAI, MEMBER	Absent
	CHARLES BOND, RRT, MEMBER	Present
	ANTHONY ROBERSON CONSUMER MEMBER	Present
STAFF:	ROBIN JENKINS–EXECUTIVE DIRECTOR	Present
	MAVIS AZARIAH– HEALTH LICENSING SPECIALIST	Present
	LEONARD HOWARD-INVESTIGATOR	Present
	GREGORY SCURLOCK –COMPLIANCE OFFICER	Present
	DIANE MOORER – IT SUPPORT	
	PANRAVEE VONGJAROENRAT, ESQ. – ASSISTANT ATTORNEY GENERAL	Present
Visitors	NONE	



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OPEN SESSION DECEMBER 2018: Call to Order:

	<b><u>Executive Director's Report:</u></b> Ms. Jenkins reported that the new Board member Dr. Gillian Rai was sworn in last week and will be attending the next Board meeting in March.	
	<b><u>Chairperson's Report:</u></b> The Board agreed to have their next Board meeting on the scheduled date of March 18, 2019 at 2.30pm. The Board also voted to delegate Board staff to approve clean applications and to have a monthly rotation of Board members to review application with issues and CE approvals.	
	<b><u>Attorney's Report:</u></b> The Board attorney reported that the DOH director had started a new initiative for public health promotion and protection in the District and as part of that initiative all health professionals will be required to complete 10 percent of their CEUs in a public health priority issue affecting the District so for Occupational Therapists that would be 2.5 CEUs and 2CEUs for Recreational Therapists. The issues will be determined by the Director of DOH. Once finalized the list would be made available for licensees. The requirements will also be updated in the regulations and updated on the website and an email blast sent out to all licenses once finalized.	
1217-01	The Board approved the September 2018 open session minutes.	ALL
	<b><u>Adjournment</u></b> This concludes the Public Open Session of the meeting, and pursuant to D.C. Official Code § 2-575(b), and for the purposes set forth therein, the Board will now move into the Closed Executive Session portion of the meeting. The Next Meeting is Scheduled for <b><u>March 18, 2019</u></b>	